



20 Harwood B, Deerfield Beach, FL 33442
Email: bharwood20unites@gmail.com

OWNER'S EXTENDED ABSENCE INFORMATION

Owner Name(s): _____ **Unit Number:** _____

Departure Date: _____ **Expected Return Date:** _____

Owner's Telephone Number while away: _____

Will you be out of the Country? ☐ Yes ☐ No **Will you be on another time zone?** ☐ Yes ☐ No

If Yes, what will be the time difference? _____

LOCAL EMERGENCY CONTACT / CONDO WATCHER

Name: _____ **Telephone Number:** _____

Email Address: _____

Does this person have access to the unit? ☐ Yes ☐ No

OWNER ACKNOWLEDGMENT

I understand that I remain responsible for the care, maintenance, security, and condition of my unit during my absence. I understand that completing this checklist does not transfer responsibility for my unit or personal property to the Association, its directors, officers, employees, contractors, Building Captain, or other representatives.

I authorize the Association, the Building Captain, or their designated representative to contact the person identified above if an emergency or suspected problem involving my unit arises.

Owner #1 Signature: _____ **Owner #1 Signature:** _____

Printed Name: _____ **Printed Name:** _____

Date: _____ **Date:** _____

Please notify the Building Captain or complete the online notification form before any absence of one (1) week or longer. If requested by the Association, return the completed contact-information section before your departure and notify the Building Captain upon your return.